

No Change in Class. ☒

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Class. Changed To: TS S C

Auth.: HR 70-2

Date: 30/11/78

By: 051

18 November 1954

MEMORANDUM FOR: Colonel White

SUBJECT : Bureau of the Budget Circular No. A-30, "Federal Employees Uniform Allowance Act"

1. The subject circular, issued over Mr. Rowland Hughes' signature, sets policy principles for the implementation of Title IV of Public Law 763, the so-called "Fringe Benefits Act," wherein provision was made for the payment of a uniform allowance not to exceed \$100.00 per annum for any employee of the Government required by Regulations in effect on 1 September 1954, or by law, to wear a prescribed uniform while on duty. Title IV did not make provision for the upkeep of these uniforms, but since the allowance can be claimed annually, this offsets the absence of a maintenance provision.

2. One important provision of the law may affect CIA; it is established that employees of "Government-owned corporations" will also be included in Title IV. It may be that this phrase will include Agency proprietaries, and the possibility exists that someone employed therein, as a guard, receptionist, chauffeur, etc., may become eligible to receive this allowance, even though he be an unwitting employee. I would assume that you would want to explore this matter with the Chief of Administration, Office of the Deputy Director (Plans) and/or the General Counsel prior to issuing any regulatory material designed to implement this part of the law.

3. The circular says that where an agency has already been paying a uniform allowance under any other provision of law or regulation, they may continue to do so at the discretion of the agency head, utilizing the previous authority. If this is done, no payment will be made under Title IV. However, it is not necessary that an agency pay for all of its uniform allowances under one authority or another; i.e., Title IV or previously existing authority. Estimates for any new expenses to the Government incurred by an agency as a result of implementation of this act are supposed to be justified to the Bureau of the Budget when 1956 budget estimates are reviewed.

4. The circular also provides that uniforms may be rented or purchased by the agency for its employees entitled to them, and that uniforms obtained by purchase remain the property of the Government, to be turned in when no longer required by the employee. Each agency is charged with setting standards for uniforms, providing systems for their accountability, and determining a proper price, as set by available suppliers. Cost estimates shall be reviewed annually.

5. Lastly, the Bureau says that after proposed agency practices have been reviewed, they will issue further regulations as necessary to insure uniformity. This seems to invite submission of plans drafts by each agency to the Bureau before final action to pay such expenses is taken. The circular does specify that no payments shall be made under Title IV until appropriations therefor are made by Congress, and no benefits shall accrue prior to that date.

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